**Emergency Food and Shelter Program (EFSP) Funds Available through United Way of Jackson County**

Please include the following information in your grant proposal:

- The amount of funding you are requesting. The Jacksons County FEMA Board will be administering $56,548 in funding for Phase 37 and $80,622 in funding for Phase CARES. You may request funds from Phase 37, Phase CARES, or from both phases. Please specify the amount of funding you are requesting from each phase.
- The specific number of people you expect to serve.
- An overview of the services that funding will provide (see bulleted list below):
  - Food
  - Shelter (please specify the type of shelter – mass shelter, hotel/motel, etc.)
  - Rent or mortgage assistance
  - Utility Assistance
  - Supplies (please specify the specific type of supplies you plan to purchase)
- Detailed budget of how funds will be spent.
- Special consideration will be given to applications that serve the elderly, families with children, homeless individuals with mental and physical disabilities, and veterans.
- Applications should be concise.

To be eligible for funding, the organization must meet the following criteria and/or abide by the following guidelines:

- Be a nonprofit, faith-based or local government agency that provides food and shelter services may apply for funds for Phase 37 and Phase CARES. Current or former EFSP participation is not required for participation.
- Have an accounting system;
- Have a voluntary board if private, not-for-profit;
- Practice nondiscrimination;
- To the extent practical, involve homeless individuals and families, through employment, volunteer programs, etc. in providing emergency food and shelter services;
- Have a Data Universal Numbering System (DUNS) Number. DUNS numbers are issued by Dun & Bradstreet (D&B) at no cost. [https://www.dnb.com/duns-number/get-a-duns.html](https://www.dnb.com/duns-number/get-a-duns.html)
- Have a Federal Employer Identification Number (FEIN) - FEIN numbers are issued by the Internal Revenue Service (IRS) at no cost. Link for FEIN - [www.irs.gov](http://www.irs.gov);
- Applying agencies must **not** have any outstanding compliance issues in previous phases;
- EFSP funds must be used to supplement food and shelter services and may **not** be used as seed money for new programs. The key responsibility of participating organizations is to provide assistance within the intent of the program. Agencies may receive funds to provide food, shelter and supportive services, including, but not limited to:
  - Food services, such as congregate meals or groceries;
  - Lodging in a mass shelter, or in a hotel/motel or other off-site shelter facility limited to 30-days assistance per individual or household;
  - One month rent or mortgage assistance to prevent eviction or foreclosure;
  - Utility assistance for one month of service for gas, electric and water service;
- Supplies, including but not limited to cleaning supplies, and small equipment essential to feed or shelter people, not exceeding $300 per item; and
- Administrative funding, if approved by the Local Board. Administrative funds may be used to offset costs to administer the program, including staff salary. Two percent of a jurisdiction’s award may be used for administrative expenses. Agencies must confirm with the Local Board before making administrative expenditures with the funds.

- We strongly suggest you view a 30 minute video and a PowerPoint which can be found at the following link: [https://www.efsp.unitedway.org/efsp/website/websiteContents/index.cfm?template=fy2020info.cfm](https://www.efsp.unitedway.org/efsp/website/websiteContents/index.cfm?template=fy2020info.cfm)
- Detailed expenditure tracking is required for any organization who receives these funds and will be addressed in the EFSP National Board Program Responsibilities and Requirements Manual (to be provided at a later date).

**Instructions to Submit Application:**
Completed applications should be emailed to Eboné Worthey, Community Solutions Manager at United Way of Jackson County at eworthey@uwjackson.org by May 26, 5:00 pm to be considered for funding. For any questions, email Eboné Worthey or call 517-914-6561.